

ROCKWALL MUNICIPAL COURT STANDING ORDERS

STANDING ORDER NO. 4—PAYMENT PLANS AND EXTENSIONS

A. Payment Plans

The Court Clerk may process a request for payment plan from a Defendant who appears at the Clerk's Window claiming an inability to pay their fees and fines in full if:

1. The Defendant signs the appropriate plea form for a plea of "Guilty" or "No Contest," unless a plea is already on file;
2. The Defendant signs the Payment Plan Agreement;
3. Pending cases will be combined and the state required Time Payment Fee of \$15.00 will be added to each pending case;
4. The total of all cases will be divided the number of months (up to 12 months) to determine the monthly payment amount that the Defendant will be able to pay each month.
5. The Court Clerk may grant additional time as requested by the Defendant; provided that the Defendant has not failed to make any payment on an existing payment plan for 3 consecutive months. In such circumstances, the matter must be placed on the Court's next available Show Cause docket.

The Court Clerk may use the system generated form and shall retain a signed copy of the form for the file.

Notwithstanding the above, upon payment in full of court costs, the Court Clerk shall continue to accept payments, in whole or in part, made by the Defendant at any time prior to the Show Cause hearing.

B. 30-Day Extension of Time to Pay

The Court Clerk may process a request for a 30-day extension of time in which to pay all fees and fines in full if:

1. The Defendant signs the appropriate plea form for a plea of "Guilty" or "No Contest;" and
2. The Defendant requests the 30-day extension.

C. Processing Late Payments

The Court Clerk shall accept a payment made by a Defendant that is past the due date for such payment, notwithstanding a scheduled Show Cause hearing, if the Defendant tenders the entire amount due, including any additional fees required by law.

The Court Clerk shall accept payment and prepare an order for extension of time in which to pay for any Defendant who tenders the entire amount owed on an order for Deferred Disposition within 30 days of the court ordered due date but before the expiration of deferral period set forth in the order for Deferred Disposition.

A Defendant requesting more than a 30-day extension of time to pay on an order of Deferred Disposition must appear before the Court on the Court's next available Show Cause docket.

D. Notice of Requirement to Pay Additional Fees for Late Payment

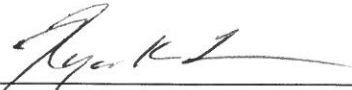
Texas Local Government Code section 102.030 provides that a Defendant convicted of an offense shall pay, in addition to all other fees and fines, a fee of \$15.00 if the Defendant has been convicted of a misdemeanor and pays any part of the fees, fines, or restitution imposed in a judgment 31 days or more after the judgment is entered.

SO ORDERED.

Signed this 24th day of June, 2021.



HON. MATTHEW R. SCOTT, PRESIDING JUDGE
ROCKWALL MUNICIPAL COURT



HON. RYAN K. LEE, ASSOCIATE JUDGE
ROCKWALL MUNICIPAL COURT